



केन्द्रीय माध्यमिक शिक्षा बोर्ड  
CENTRAL BOARD OF SECONDARY EDUCATION

No.CBSE/T.C Uploading/2018

Dated: 01<sup>st</sup> October, 2018

All the Heads of Institutions  
Affiliated to CBSE

**Sub:- Mandatory uploading of scanned copy of Transfer Certificates on official website of school – regarding.**

Sir/Madam,

The Examination Committee at its meeting held on 30/07/2014 had resolved that the practice of countersignature of TC's from one CBSE affiliated school to another be done away with. Accordingly the steps to be adhered to by the schools have been circulated vide Circular No COORD/EC-30.07/2014 dated 26/11/2014 which is available on Board's website.

It has come to the notice of the CBSE that the steps listed in Circular No COORD/EC-30.07/2014 dated 26/11/2014 are not being adhered to by many of the schools and Transfer Certificates are not uploaded on their website resulting in unnecessary delay in processing of direct admission of Class X & XII in the CBSE.

It is therefore, once again directed that all the schools should compulsorily have their fully functional official website which should be regularly updated. It would be appropriate to mention the last date of updation of website. It is also mandatory on the part of the schools to immediately upload Transfer Certificates on their official school website. The format of TC should be strictly as per the Proforma already provided. All the heads of the schools are requested to adhere to the instructions mentioned in the Circular under reference.

Further, all the schools granting admission should verify status of the Transfer Certificate issued by the previous school affiliated to CBSE from its website before giving admission especially in Class X and XII

Above instructions may please be complied with strictly to ensure hassle free services to the students.

Yours faithfully,

(Dr. Sanyam Bhardwaj)  
Controller of Examinations

"शिक्षा केन्द्र" 2, सामुदायिक केन्द्र, प्रीत विहार दिल्ली-110092

"Shiksha Kendra" 2, Community Centre, Preet Vihar, Delhi - 110092

फोन / Telephone: +91-11-22509256, +91-11-22509257 वेबसाइट / Website : www.cbse.nic.in





# SANSKRITI SCHOOL, PUNE

Survey No. 12/13, Undri-NIBM Link Road, Pune : 411060

Mobile: 9860797488, 9272220505

Email: info@sanskritischoolpune.in, Affiliation No. 1130957

Website: www.sanskritischoolpune.org School Code-30947

UDISE No - 27250509707(CBSE PATTERN)

## TRANSFER CERTIFICATE

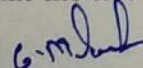
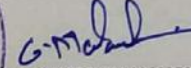
BOOK No...03

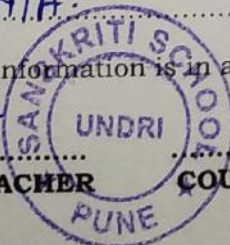
T.C. SERIAL No..... 328

G. R. No. 210

- Name of the Pupil... TALAL AHMED SHAIKH
- Mother's Name... ISHRAT KHALID AHMED SHAIKH
- Father's / Guardian's Name... KHALID AHMED SHAIKH
- Mother tongue... HINDI
- Place of Birth... JEDDAH SAUDI ARABIA
- Nationality... INDIAN
- Whether the candidate belongs to Schedule Caste or Schedule Tribe or OBC ... N.O.
- Religion & Caste: ... ISLAM OPEN
- Date of first Admission in the School with Class... 04/07/2016 CLASS - V
- Date of Birth (in Christian Era) according to Admission Register. (In figures)... 16/01/2006  
(In words)... SIXTEEN JANUARY TWO THOUSAND AND SIX
- Class in which the pupil last studied /studying (in figures)... IX (in words)... NINE
- School/ Board Annual Examination last taken with result... SCHOOL EXAM PASS
- Subjects studied /studying : 1... ENGLISH 2... HINDI 3... MATH  
4... SCIENCE 5... SSC 6... 7...
- Whether qualified for promotion to the higher class ... YES...  
If so, to which class (in fig)... X (in words)... TEN
- Month up to which the (pupil has paid) school dues paid... UP TO MARCH 21
- Whether NCC Cadet/Boy - Scout/Girl-Guide with details: ... N/A
- Total No. of working days ... 227 Total No. of working days present ... 156
- Games played or extracurricular activities in which the pupil usually took part (mention achievement level therein) ... P.E., SPORTS, MUSIC, DANCE, ART/CRAFT
- General Conduct... GOOD
- Date of Application for Certificate ... 08/04/21
- Date of Issue of Certificate: ... 12/04/21
- Date of leaving School ... 26/03/21
- Reason for leaving the School... PARENT'S REQUEST
- Any other remarks... N/A

(Certified that the above information is in accordance with the School General Register.)

FOR    
SIGNATURE: CLASS TEACHER COUNTER CHECKED  
(Admin Head)



  
HEAD MISTRESS  
Principal  
Sanskriti School, Undri  
Taluka Haveli, Pune





# SANSKRITI SCHOOL, PUNE

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Website: www.sanskritischoolpune.org

UDISE No - 27250509707(CBSE PATTERN)

## TRANSFER CERTIFICATE

BOOK No. 03

T.C. SERIAL No. ....

326

G. R. No. 0191

- Name of the Pupil... SHRIYAN CHAWLA
- Mother's Name... POONAM CHAWLA
- Father's / Guardian's Name... PANKAJ CHAWLA
- Mother tongue... HINDI
- Place of Birth... DELHI
- Nationality... INDIAN
- Whether the candidate belongs to Schedule Caste or Schedule Tribe or OBC... N/A
- Religion & Caste: ... HINDU - OPEN
- Date of first Admission in the School with Class... 04/07/16 CLASS-V
- Date of Birth (in Christian Era) according to Admission Register. (In figures)... 04/02/2006  
(In words)... FOURTH FEBRUARY TWO THOUSAND AND SIX
- Class in which the pupil last studied /studying (in figures)... IX... (in words)... NINE
- School/ Board Annual Examination last taken with result ... SCHOOL EXAM PASS
- Subjects studied /studying : 1... ENGLISH 2... GERMAN 3... MATH  
4... SCIENCE 5... SSC 6... 7...
- Whether qualified for promotion to the higher class... YES  
If so, to which class (in fig)... X... (in words)... TEN
- Month up to which the (pupil has paid) school dues paid... UP TO MARCH 21
- Whether NCC Cadet/Boy - Scout/Girl-Guide with details: ... NA
- Total No. of working days ... 227 Total No. of working days present ... 203
- Games played or extracurricular activities in which the pupil usually took part (mention achievement level therein) ... P.E., SPORTS, MUSIC, DANCE, ART/CRAFT
- General Conduct... VERY GOOD
- Date of Application for Certificate ... 07/04/21
- Date of Issue of Certificate: ... 12/04/21
- Date of leaving School ... 26/03/21
- Reason for leaving the School... PARENT'S TRANSFER
- Any other remarks... N/A

(Certified that the above information is in accordance with the School General Register.)

FOR G.M.H.   
SIGNATURE: CLASS TEACHER COUNTER CHECKED  
(Admin Head)



HEAD MISTRESS  
Principal  
Sanskriti School, Undri  
Taluka Haveli, Pune